**THIS PAGE WILL ONLY BE SEEN BY THE INSTRUCTOR**

|  |  |  |  |
| --- | --- | --- | --- |
| **Your Name:** | **Team Name and/or Letter:** | **Date:** | **Class/Project** |

Use the criteria provided (**on the last page**) to evaluate each team member. Enter the score (from 0 - 3) for each criteria under the team member's name. Enter the total score for each person in the space provided.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Performance**  **Criteria** | **Your Name:**  **(Evaluate You)** | **Team Member's**  **Name:** | **Team Member's**  **Name:** | | **Team Member's**  **Name:** | **Team Member's**  **Name:** | **Team Member's**  **Name:** |
| **Leadership** |  |  |  | |  |  |  |
| **Cooperation** |  |  |  | |  |  |  |
| **Creativity** |  |  |  | |  |  |  |
| **Communication** |  |  |  | |  |  |  |
| **Work Ethic** |  |  |  | |  |  |  |
| **Quality of Work** |  |  |  | |  |  |  |
| **TOTAL SCORE** |  |  |  | |  |  |  |
| **What worked well in the group?** | | | | **What did not work well in the group?** | | | |

**Team members will receive feedback on this page at the end of the semester along with feedback from 5 other students and with your personal information (name, team #) removed. This page is optional to fill out.**

**TEAM MEMBER 1:**

**TEAM MEMBER 2:**

**TEAM MEMBER 3:**

**TEAM MEMBER 4:**

**TEAM MEMBER 5:**

|  |  |  |
| --- | --- | --- |
| **Criteria** | **Definition/Overview** | **Person Evaluated:** |
| **Leadership** | * provides structure by initiating, clarifying and summarizing * senses and expresses group feelings and moods * seeks to get to know others personally * emphasizes results by focusing on clear ground rules | 0 - does not exhibit these characteristics at all.  1 - occasionally exhibits these characteristics.  2 - usually displays these characteristics.  3 - always exhibits these characteristics |
| **Cooperation** | * encourages participation of all members * compromises on her/his position, looks for the middle ground * treats each group member with respect * works in consensus with group | 0 - does not exhibit these characteristics at all.  1 - occasionally exhibits these characteristics.  2 - usually displays these characteristics.  3 - always exhibits these characteristics |
| **Creativity** | * shares innovative ideas relevant to designs and methods * supports the ideation process and contributions of peers * thinks outside the box in constructive ways * encourages discovery toward open-ended problems | 0 - does not exhibit these characteristics at all.  1 - occasionally exhibits these characteristics.  2 - usually displays these characteristics.  3 - always exhibits these characteristics |
| **Communication** | * uses constructive feedback * helps to resolve conflict * involves all members in discussions * shares personal feelings with the team, encourages others to express their feelings | 0 - does not exhibit these characteristics at all.  1 - occasionally exhibits these characteristics.  2 - usually displays these characteristics.  3 - always exhibits these characteristics |
| **Work Ethic** | * continues until task is completed * accepts responsibility for work assignments * offers to help other team members when appropriate * attends all scheduled meetings well prepared to contribute/participate | 0 - does not exhibit these characteristics at all.  1 - occasionally exhibits these characteristics.  2 - usually displays these characteristics.  3 - always exhibits these characteristics |
| **Quality of Work** | * demonstrates both breadth and depth of analytical skills * offers creative approaches to problem solving * uses appropriate quantitative tools * product is professional-level caliber | 0 - does not exhibit these characteristics at all.  1 - occasionally exhibits these characteristics.  2 - usually displays these characteristics.  3 - always exhibits these characteristics |